



Library Board Executive Committee Meeting Summary August 15, 2016

LIBRARY BOARD

President: Christopher Damsgard
Vice-President: Caitlin Cahill
Secretary: Sandy Johnson
Adja Ann • Katherine Blauvelt
Barbara Fenton • Jonathan Gaw
Jill Joseph • Kathleen Lamb
Samuel Neisen • Jane Shanard

LIBRARY DIRECTOR

Lois Langer Thompson

The Library Board Executive Committee met Monday, August 15, 2016, Ridgedale Administrative Offices, Conference Room 172.

Attendees Committee members: Chair Chris Damsgard, Caitlin Cahill, Sandy Johnson and Jill Joseph
Library Board member: Jane Shanard
Staff: Lois Langer Thompson and Marilyn Zastrow

Welcome and Call to Order

Chair Chris Damsgard called the meeting to order at 4:30 p.m. and welcomed attendees.

Approval of agenda and meeting summary

Caitlin Cahill made a motion to approve the agenda and the May 9, 2016 meeting summary; seconded by Sandy Johnson. Motion passed.

Public Comment None

Library Board bylaws discussion

- Desire for update of bylaws and clarification of roles for committees and agenda items.
- Review Minnesota Statutes and County Board actions that impact the bylaws.
- Last review was an update rather than a complete review. Next review is due in 2018.
- General consensus to appoint a bylaws committee to start work this fall.
- Chris Damsgard will ask for interest in serving on the committee with the goal to have a first read in early 2017.

Library Board & Executive Committee agendas for upcoming meetings

- The committee reviewed the agenda schedule for August-November.
- Suggested topics for upcoming meetings:
 - Inviting commissioners, County Administrator and Assistant County Administrator for Operations. Focus on committees and how to improve communication between the two Boards.
 - Update on Diversity and Inclusion consultant developing shared language and work plan.
 - Update on new catalog and patron experience.
 - Urban Libraries Conference report in October.
 - Library highlights on diversity, the education role of libraries, what a librarian is trained to do, technology advances and recruiting new partners.
 - Use promises from Strategic Plan reframe for future highlights.

Review funding request to Friends of HCL

- HCL did receive the LSTA grant focusing on library service to families impacted by incarceration.
- Library Director Thompson reviewed the funding request to Friends of HCL. The total funding request is \$1,000,000.
 - Youth focused initiatives – school readiness/technology \$277,000
 - Youth focused initiatives – pathways to careers \$223,600
 - Collection \$100,500
 - Community based service \$126,900
 - Innovation \$147,000
 - Local Friends \$125,000

Next meeting

The next meeting of the Library Board Executive Committee is Monday, October 10, 4:30 p.m., HCL Administrative Offices, Conference Room 172.

Adjourn

Jill Joseph made a motion to adjourn the meeting at 5:30 p.m.; seconded by Caitlin Cahill. Motion passed.