



Administrative Offices

12601 Ridgedale Drive, Minnetonka, MN 55305

PHONE 952.847.8500 FAX 952.847.8600

Dear Parent,

Your child's school or community group is arranging a group visit to one of the 41 locations of Hennepin County Library. The Library provides free resources for school and personal use at home or online, and a free library card is the key that unlocks the door to a wonderful collection of books, databases of information, magazines, films, music and more.

If your child already has a library card, please give the barcode number to the teacher/leader to verify it is still active. On the day of the group visit send that library card along to school with your child.

If your child does not have a library card, please help the teacher/leader out by providing your child's name and physical address so s/he can work with the Library on getting a card for your child. The library cards will be delivered to the teacher/leader to distribute.

If this information is not provided to the teacher/leader and your child attempts to get a library card on the day of the class visit, the library will need proof of address (a piece of mail with the address, ID, etc.) to issue one. If a child cannot provide proof of address the library card is mailed to his or her home. Making sure that your child's last name is on your mailbox will help the card reach him or her.

Any books or other materials that are checked out from Hennepin County Library can be returned to any library building in the two cities, seven counties of the Twin Cities metropolitan area because of a mutual returns agreement that exists.

You can access our databases online from anywhere by going to our website and using the barcode number on the back of your library card. Databases include encyclopedias, dictionaries, collections of newspaper & magazine articles, and other scholarly resources that can help your child complete homework assignments.

If you have any questions about the Library and its resources, you can go to our website at www.hclib.org or Ask a Librarian by calling 952.847.KNOW (5669).

Sincerely,

Hennepin County Library



Augsburg Park . Brookdale . Brooklyn Park . Central . Champlin . East Lake . Eden Prairie . Edina . Excelsior . Franklin . Golden Valley . Hopkins . Hosmer . Linden Hills
Long Lake . Maple Grove . Maple Plain . Minnetonka . Nokomis . North Regional . Northeast . Osseo . Oxboro . Penn Lake . Pierre Bottineau . Plymouth . Ridgedale
Rockford Road . Rogers . Roosevelt . St. Anthony . St. Bonifacius . St. Louis Park . Southdale . Southeast . Sumner . Walker . Washburn . Wayzata . Webber Park . Westonka