



## Library Board Program/Policy Committee Meeting Summary October 13, 2011

### Library Board

**President:** Therese VanBlarcom

**Vice-President:** Jill Joseph

**Secretary:** Gary Thaden

Rebekah Anderson . Caitlin Cahill

Christopher Damsgard . Sandy Johnson

Claudia Kelly . Kathleen Lamb

Jane Shanard . NuRocha Williams

### Library Director

Lois Langer Thompson

The Library Board Program Policy Committee met Thurs., Oct. 13, 2011 at the Ridgedale Library, Director's Conference Room

**Attendees** Committee members: Chair Claudia Kelly, Rebekah Anderson, Caitlin Cahill, and Sandy Johnson.

Staff: Judith Friedrich, Gail Mueller Schultz, and Marilyn Zastrow.

### Welcome and Approvals

Chair Claudia Kelly called the meeting to order at 3:30 p.m. and welcomed attendees. Caitlin Cahill made a motion to revise the agenda (remove Internet Policy and add the Ethics Policy) and approve the agenda as amended; the motion was seconded by Sandy Johnson. Motion passed. Caitlin Cahill made a motion to approve the September 8, 2011 meeting summary; the motion was seconded by Sandy Johnson. Motion passed.

**Public comment** No public comment

### Unfinished Business

#### Draft 2 *Data Privacy Policy*

- The committee and HCL's data privacy work group reviewed the second draft of the *Data Privacy Policy*, which was reviewed and endorsed by County Attorney Chuck Salter. Discussion followed. The committee decided to rename the policy *Patron Data Privacy* policy. Staff will take the group's suggestions and develop a third draft for the full Library Board meeting on October 26<sup>th</sup>.
- Caitlin Cahill made a motion to advance the draft 3 *LB2: Patron Data Privacy Policy* as amended and move it to the Board's October 26th meeting as a first read; Sandy Johnson seconded the motion. Motion passed.

#### *Ethics Policy*

- J. Friedrich presented the LB4: Ethics Policy to the committee to begin its review. Discussion followed. Rebekah Anderson will discuss board ethics policies with a colleague who is the chair for the Governance Committee of the American Bar Association.

### Next Meeting

The next meeting of the Library Board Program/Policy committee is Thursday, November 10, 3:30 p.m. at HCL Administrative Offices, Director's Conference Room. Staff will work to develop drafts of the *Ethics Policy* and the *Internet Public Use Policy*

### Adjourn

Caitlin Cahill made a motion to adjourn the meeting at 4:30 p.m.; which was seconded by Sandy Johnson. Motion passed.