



Library Board Program/Policy Committee Meeting Summary March 3, 2011

Library Board . Brandi Brown . Caitlin Cahill . Holly Guncheon . Sandy Johnson . Jill Joseph . Claudia Kelly . Kathleen Lamb . John Pacheco . Gary Thaden . Therese VanBlarcom

Attendees Committee members: chair Claudia Kelly, Brandi Brown, Caitlin Cahill, Holly Guncheon and Sandy Johnson; staff Judith Friedrich, Gail Mueller Schultz, Bill Rodgers and Char Sohlberg

Welcome and approvals

Chair Claudia Kelly called the meeting to order at 3:07 p.m. and welcomed attendees. Holly Guncheon made a motion to approve the agenda; the motion was seconded by Caitlin Cahill. Motion passed. Holly Guncheon made a motion to approve the Feb. 10, 2011 meeting summary; the motion was seconded by Sandy Johnson. Motion passed.

Public comment No public comment

Staff Updates

- Judith Friedrich noted the two new draft Library Board policies (discussed at the Feb. 10 meeting) based on language adopted by the American Library Association will be included as “first reads” at the March 23, 2011 Library Board meeting: Free Access to Libraries for Minors; and Access for Children and Young Adults to Non-Print Materials.
- LB9: Donation Policy draft was revised based on committee discussion and reviewed. Staff spoke with the Library Foundation Executive Director who confirmed the scope and disposition of donations received is broad and all encompassing as is necessary to accommodate a variety of gifts to the Library. Also noted was the addition of formal acceptance and acknowledgment of donations of material that may be suitable for HCL’s Special Collections by the Library Director and Library Board. The revised draft fulfills the tasks delegated to the Library Board by the County Board of Commissioners. It was decided the draft (which includes a link to the LB1: Collection Development & Management Policy) should be reviewed by the Hennepin County Attorney’s office and forwarded to the full Library Board for their review, discussion and approval when the collection policy is completed.
- The committee reviewed the latest draft of LB 1: Collection Development & Management Policy. Highlights from the discussion: 1) two value statements are needed on “accessibility or ownership” and “preservation” (recognizing both value statements will guide staff in the areas of acquisition and de-accessioning); 2) an amendment to statement four under “Principles” was suggested to include “accessibility”; 3) the list of “Principles” should include a statement on preservation; 4) de-accessioning guidelines for all collection areas should be included; and 5) several questions were raised in order to define access: Does access mean something is included in the library’s online catalog so it is searchable? Does access mean you can touch the item or you have access to the information contained in it digitally? How is access defined now and how will it be defined as libraries may be forced to embrace the idea of licensing agreements in addition to collection ownership? Does access mean it is on an open shelf rather than held in storage? Is the word really “discoverable” rather than “accessible?”

A revised draft will be presented to committee members at the April 14 Program/Policy Committee meeting based on the discussion and feedback presented to staff. Committee members recognize the need for the policy to continue to move forward toward completion, noted its significance and welcome, when the draft is presented to the full-Board, the discussion on several of the important topics/questions addressed by the committee. Several reads with the full-Board are expected prior to approval.

Next meeting

The next meeting of the Library Board Program/Policy committee is Thurs., April 14, 3-4:30 p.m., location to be determined.

Adjourn

Brandi Brown made a motion to adjourn the meeting at 4:32 p.m.; which was seconded by Caitlin Cahill. Motion passed.

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