

HENNEPIN COUNTY

LIBRARY BOARD




The public is welcome at all library board meetings

February 15, 2022, 5:00-6:00 p.m.

Virtual Board Meeting

Library Board Agenda

Budget and Long-term Planning Committee

1. WELCOME AND CALL TO ORDER
2. ATTENDANCE
-  3. APPROVAL OF AGENDA*
-  4. APPROVAL OF MINUTES OF AUGUST 25, 2021
5. UNFINISHED BUSINESS
6. REVIEW OF PREVIOUS MEETING MINUTES & DISCUSSION OF IDEAS
7. NEW BUSINESS
8. FUTURE COMMITTEE INVOLVEMENT
-  9. ADJOURN*



Library Board

Adja Kaba, President | Jane Brisset, Vice President | Tim Dolan, Secretary | Lynn Stetler | Erin Vrieze Daniels | Jonathan Gaw | Keegan Xavi | LaBelle Nambangi | Samuel Neisen | Amal Karim | Gordy Aune Jr.

Library Director

Chad Helton



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Budget and Long-term Planning Committee

Meeting Summary

The Library Board Budget and Long-term Planning Committee met Wednesday, August 25, 2021, via Microsoft Teams.

Attendees

Committee members: Jonathan Gaw, Tim Dolan, and Sam Neisen

Library Board members: Lynn Stetler, Jane Brisset, and Erin Vrieze Daniels

Staff: Chad Helton, Patti Hetrick, and Jeannette Lewis

Welcome and Call to Order

Chair Jonathan Gaw called the meeting to order at 5:31 p.m. and welcomed attendees.

Approval of Agenda

Sam Neisen made a motion to approve the agenda; seconded by Jonathan Gaw.
Motion passed.

Approval of Meeting Summary

Sam Neisen made a motion to approve August 26, 2020, meeting summary; seconded by Jonathan Gaw. Motion passed.

CFO Update of HCL Budget

Patti Hetrick the new CFO to the library provided an update on the 2022 library budget. The update included discussion on current staff levels, building reopens, fines and fees, and 2% budget cuts the in collection, personnel, and IT.

Library Board

Erin Vrieze Daniels, President | Chris Damsgard | Jonathan Gaw | Tim Dolan, Secretary | Rahfat Hussain | Adja K. Kaba
Margy Ligon | LaBelle Nambangi | Samuel Neisen | Sheila Letscher, Vice President

Library Director

Chad Helton



Discussion of Budget Update

The Budget and Long-term Planning Committee discussed the Budget Update.

Discussion of Budget Oversight

Committee members discussed the budget timeline and future oversight. The committee plans to prepare and provide insight into the library's strategic plan.

Adjourn

Sam Neisen made a motion to adjourn the meeting at 6:32 p.m.: seconded by Jonathan Gaw.

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Budget and Long-term Planning Committee

Meeting Summary

The Library Board Budget and Long-term Planning Committee met Wednesday, August 26, 2020, via Microsoft Teams.

Attendees

Committee members: Tim Dolan, Sam Neisen and Rahfat Hussain

Library Board members: Erin Vrieze Daniels and Sheila Letscher

Staff: Chad Helton, Curt Haats, Janet Mills and Jeannette Lewis

Welcome and Call to Order

Chair Rahfat Hussain called the meeting to order at 5:30 p.m. and welcomed attendees.

Approval of Agenda

Motion by: Sam Neisen

Seconded by: Tim Dolan

Motion passed.

Approval of Meeting Summary

Amendment made to June 18, 2020, meeting summary. Erin Vrieze Daniels was not in attendance at the June 18, 2020, Budget & Long-term Planning Committee meeting.

Motion with amendments by: Sam Neisen

Seconded by: Tim Dolan

Motion passed.

Library Board

Erin Vrieze Daniels, President | Chris Damsgard | Jonathan Gaw | Tim Dolan, Secretary | Rahfat Hussain | Adja K. Kaba
Margy Ligon | LaBelle Nembang | Samuel Neisen | Sheila Letscher, Vice President

Library Director

Chad Helton



Budget Update

Interim Budget and Finance Division Manager Curt Haats gave an update on the Hennepin County Library 2021 Budget Process. Curt and committee members reviewed the Budget Equity Worksheet.

The worksheet includes nine questions that are designed to help apply an equity lens to assess equity impact, be equity data driven and help equitable community engagement and access.

Discussion of Budget Update

The Budget and Long-term Planning Committee discussed the Budget Update.

Adjourn

Rahfat Hussain adjourned the meeting at 6:35 p.m.

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Budget and Long-term Planning Committee

Meeting Summary

The Library Board Budget and Long-term Planning Committee met Thursday, June 18, 2020, via Microsoft Teams.

Attendees

Committee members: Tim Dolan, Jonathan Gaw and Rahfat Hussain

Library Board members: Christopher Damsgard, Erin Vrieze Daniels and Sheila Letscher

Staff: Janet Mills and Jeannette Lewis

Welcome and Call to Order

Chair Rahfat Hussain called the meeting to order at 5:01 p.m. and welcomed attendees.

Approval of Agenda and Meeting Summary

Motion by: Tim Dolan

Seconded by: Sam Neisen

Motion passed.

Discuss Year 2021 Budget

Janet Mills introduced Interim Library Budget and Finance Manager Curt Haats. Curt has been with Hennepin County for over 30 years. Curt discussed the Library's 2021 operating budget request. Because the budget request must account for zero increase in property tax revenue, cuts have been made but it is still not enough to reach the budget target. At this time a specific line item budget can't be shared. Some FTE and collection reductions will need to happen to meet the budget target. County Administration and the County Board will make the final decision.

Library Board

Erin Vrieze Daniels, President | Chris Damsgard | Jonathan Gaw | Tim Dolan, Secretary | Rahfat Hussain | Adja K. Kaba
Margy Ligon | LaBelle Nembang | Samuel Neisen | Sheila Letscher, Vice President

Interim Library Director

Janet Mills



Adjourn

Motion to adjourn the meeting at 6:18 p.m.

Motion by: Rahfat Hussain

Seconded by: Tim Dolan

Motion passed.