

HENNEPIN COUNTY

LIBRARY BOARD




THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

May 04, 2021, 5:30-6:00 p.m.

Virtual Library Board Meeting

Library Board Agenda

SPECIAL NOMINATING COMMITTEE

1. WELCOME AND CALL TO ORDER
-  2. APPROVAL OF AGENDA* and MARCH 17, 2021 AGENDA
-  3. APPROVAL OF MARCH 21, 2019 AND MAY 1, 2020 AND MARCH 17, 2021 MEETING SUMMARIES
4. SLATE OF LIBRARY BOARD OFFICERS TO REPORT TO FULL LIBRARY BOARD ON MAY 5, 2021
-  5. ADJOURN*

* *Library Board action items*

Library Board

LaBelle Nembang | Lynn Stetler | Tim Dolan | Jonathan Gaw, Vice President | Gordy Aune, Jr | Adja K. Kaba | Amal Karim | Jane Brisset | Samuel Neisen | Erin Vrieze Daniels, President | Keegan Xavi

Library Director

Chad Helton



HENNEPIN COUNTY

LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

March 17, 2021, 5:00-5:30 p.m.

Virtual Library Board Meeting

Library Board Agenda

SPECIAL NOMINATING COMMITTEE

1. WELCOME AND CALL TO ORDER
2. SLATE OF LIBRARY BOARD OFFICERS TO REPORT TO FULL LIBRARY BOARD ON MARCH 24, 2021
3. ADJOURN

** Library Board action items*

Library Board

Erin Vrieze Daniels, President | Keegan Xavi | Jonathan Gaw | Tim Dolan, Secretary | Amal Karim | Adja K. Kaba | Jane Brissett | LaBelle Nambangi | Samuel Neisen | Lynn Stetler | Gordy Aune Jr.

Library Director

Chad Helton



HENNEPIN COUNTY

LIBRARY BOARD

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Nominating Committee

Meeting Summary

The Library Board Nominating Committee met Thursday, March 21, 2019, Webber Park Library, Camden Meeting Room.

Attendees

Committee members: Chair Chris Damsgard, Rahfat Hussain, and Sheila Letscher

Staff: Tracy Thompson

Public: None

Welcome and Call to Order

Chair Chris Damsgard called the meeting to order at 6:22 p.m. and welcomed attendees.

Approval of agenda and meeting summary

Sheila Letscher made a motion to approve the agenda; seconded by Rahfat Hussain. Motion passed.

Discussion of 2019 Slate of Library Board Officers

- The Committee reviewed Committee and Library Board procedures for nominating officers.
- The Committee discussed the role for each of the officers, reviewed current and past office holders, and confirmed Library Board members who opted out of running for office.
- Chris Damsgard stated Katherine Blauvelt, and Erin Vrieze Daniels showed interest in serving as president for a one year term and asked for nominations. Katherine Blauvelt was elected to the slate.
- Chris Damsgard stated Katherine Blauvelt, Jonathan Gaw, and Erin Vrieze Daniels showed interest in serving as vice-president for a one year term and asked for nominations. Erin Vrieze Daniels was elected to the slate.
- Chris Damsgard stated Jonathan Gaw, Samuel Neisen, and Erin Vrieze Daniels showed interest in serving as secretary for a one year term and asked for nominations. Jonathan Gaw was elected to the slate.
- Prior to the next meeting, current and proposed officers will be contacted.
- The slate of officers will be sent to the full Board one week prior to the annual meeting in May.

Adjourn

Chair Damsgard made a motion to adjourn the meeting at 6:40 p.m.; seconded by Sheila Letscher. Motion passed.

Library Board

Katherine Blauvelt, President | Chris Damsgard | Tim Dolan | Jonathan Gaw | Rahfat Hussain | Adja K. Kaba, Secretary
Sheila Letscher | Margy Ligon | LaBelle Nambangi | Samuel Neisen | Erin Vrieze Daniels, Vice President

Interim Library Director
Janet Mills



HENNEPIN COUNTY

LIBRARY BOARD

The public is welcome at all library board meetings

Nominating Committee

Meeting Summary

The Library Board Nominating Committee met Wednesday, May 1, 2020, via Microsoft Teams.

Attendees

Present: Jonathan Gaw, Chris Damsgard, Tim Dolan, and LaBelle Nambangi

Hennepin County Staff: Jeannette Lewis and Rebecca Thayer

Public:

Welcome and Call to Order

Chair Jonathan Gaw called the meeting to order at 5:38 p.m. and welcomed attendees.

Approval of Agenda

Tim Dolan made a motion to approve the May 1, 2020 agenda; second by LaBelle Nambangi.

Slate of Library Board Officers to Report

Committee members reviewed Committee and Library procedures for nominating officers. Erin Vrieze Daniels was elected to the slate as President. Sheila Letscher was elected to the state as Vice President. Tim Dolan was elected to the slate as Secretary. The slate of officers will be sent to the full board on May 6, 2020.

ADJOURN

Chair Jonathan Gaw adjourned the meeting at 5:50 p.m.; seconded by LaBelle Nambangi

Library Board

Katherine Blauvelt, President | Chris Damsgard | Tim Dolan | Jonathan Gaw, Secretary | Rahfat Hussain | Adja K. Kaba
Sheila Letscher | Margy Ligon | LaBelle Nambangi | Samuel Neisen | Erin Vrieze Daniels, Vice President

Interim Library Director

Janet Mills



HENNEPIN COUNTY

LIBRARY BOARD

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Nominating Committee

Meeting Summary

The Library Board Nominating Committee met Wednesday, March 17, 2021, via Microsoft Teams.

Attendees

Present: Jonathan Gaw, Tim Dolan and LaBelle Nambangi

Hennepin County Staff: Chad Helton and Jeannette Lewis

Public:

Welcome and Call to Order

Chair Jonathan Gaw called the meeting to order at 5:00 p.m. and welcomed attendees.

Slate of Library Board Officers to Report

Committee members reviewed Committee and Library procedures for nominating officers. Jonathan Gaw was elected to the slate of interim Vice President. The slate of officers will be sent to the full board on May 5, 2021.

ADJOURN

Tim Dolan made a motion to adjourn the meeting at 5:07p.m.; seconded by Jonathan Gaw.

Library Board

Erin Vrieze Daniels, President | Keegan Xavi | Jonathan Gaw | Tim Dolan, Secretary | Rahfat Hussain | Adja K. Kaba | Jane Brissett | LaBelle Nambangi | Samuel Neisen | Sheila Letscher, Vice President | Gordy Aune Jr.

Library Director
Chad Helton



HENNEPIN COUNTY

LIBRARY BOARD

Library Board Officers and Executive Committee Members

The Library Board, at the annual meeting, elects Library Board Officers from a list provided by the Nominating Committee. Library Board officers serve a term of one year with no term limits. The [Library Board bylaws](#) provide additional information on the nominating committee and election process.

The Library Board Executive Committee is comprised of the current President, the Vice-President, the Secretary, the immediate Past President and an additional member if deemed advisable by the President. Executive Committee members meet three-four times a year outside of full board meetings. The Executive Committee is a forum for conversation, assisting Library staff in strategically planning Library Board activities consistent with Library Board bylaws and Library mission. Responsibilities may include setting agendas, creating questions for guests, reviewing budget outcomes, outlining new member onboarding, advising on meeting dates and locations, and evaluating board procedures.

Roles and Responsibilities

President, *in consultation with the Library Director*: preside at all regular and special meetings of the Board and generally perform all duties associated with that office, appoint all committees not otherwise ordered by the Bylaws or the Library Board, serve or appoint designee as an ex officio member on the Friends of the Hennepin County Library Board, serves as the chief spokesperson for the library board, ensures that all board members contribute in a positive manner, review agenda and supporting materials prior to board meetings, manage the Library Board budget, authorize Library Board member travel and conference attendance. Entitled to two conference shares per year.

Vice President: In the absence of the President, the Vice President shall preside at all regular and special meetings of the Board and generally perform all duties associated with that office. Accepts responsibilities as delegated by the board president.

Secretary: in the absence of the President and Vice President, the Secretary shall preside at all regular and special meetings of the Board and generally perform all duties associated with that office, notify the members of all meetings of the Board; give notice of all meetings of committees; keep true records of the votes at the elections and of all other proceedings; and attest the records after every meeting by his/her signature; and/or delegate any of these responsibilities to the library staff.

