March 24, 2021, 5:30-7:30 p.m.
Virtual Library Board Meeting

Library Board Agenda

1. Call to order

2. Approval of agenda*

3. Consent*
   A. Approval of Minutes of January 27, 2021
   B. Donations

4. Public comment

5. County Commissioner Update


7. Presidents report
   A. Announcements

8. Director’s report, Chad Helton
   A. Library, Community, and County Updates

9. 2021 Policy Review Discussion - 1st read
   A. Fine and Fee

10. Committee Reports
    A. Executive Committee
    B. Nominating Committee Appointments
    C. FHCL
    D. Budget Committee

11. Unfinished Business

12. New Business

13. Adjourn*

*Denotes board action item.

Library Board
Erin Vrieze Daniels, President | Keegan Xavi | Jonathan Gaw | Tim Dolan, Secretary | Lynn Stetler | Adja K. Kaba |
Jane Brissett | LaBelle Nambangi | Samuel Neisen | Amal Karim | Gordy Aune, Jr

Library Director
Chad Helton
Hennepin County Library Board Meeting

Meeting Minutes
The Hennepin County Library Board met on Wednesday, January 27, 2021, virtually via Microsoft Teams.

Attendees
Present: Jonathan Gaw, Rahfat Hussain, Samuel Neisen, Tim Dolan, Sheila Letscher, Adja Kaba, Labelle Nambangi, Erin Vrieze Daniels, Gordy Aune Jr, Keegan Xavi and Jane Brissett

Hennepin County Staff: Chad Helton, Jeannette Lewis, Janet Mills, Johannah Genett, Alison Waukau, Chuck Salter and Commissioner Goettel

Public: Jody Gray

Call to Order
Chair Erin Vrieze Daniels called the Hennepin County Library Board meeting of January 27, 2021 to order at 5:30 p.m. and welcomed all in attendance.

Approval of Agenda
Motion: Gordy Aune, Jr
Seconded: Adja Kaba
Motion passed.

Approval of Consent Items
Motion: Jane Brissett
Seconded: Gordy Aune, Jr
Motion passed.

Public Comment
No public comment.

Mni Sota
Jody Gray of the newly formed HCL Native Advisory Committee read a letter of introduction from the committee to the Library Board. The Native Advisory Committee, named Mni Sota, is a group of Native
community members who will be advising the Library on their work and helping library staff build connections to the Native community.

President’s Report
President Vrieze Daniels led board members in a discussion about Library Board planning for 2021. Board members attended the ALA Mid-winter Conferences virtually January 22 – 26, 2021, and gave a brief reflection on the event. HCL Committee appointments were made for the FHCL Liaison and the Policy Committee. County Attorney Chuck Salter gave an overview of open meeting law requirements for virtual Library Board meetings.

Director’s Report
Director Chad Helton spoke to the Library Board on Library, Community, and County Updates.

Introduction to 2021 Policy Review Cycle
The Board discussed returning to the original model for policy review in 2021. Policy Committee members and library staff will review and discuss each individual policy up for review. The Policy Committee will bring forth draft policies to the full Library Board for consideration.

Committee Reports
Friends of Hennepin County Library (FHCL) has upcoming events available on the FHCL website. FHCL plans to support HCL with 2 million dollars in funds compared to the 1.7 million budgeted in 2021. No new information to report from the Executive and Budget Committees.

Unfinished Business
No unfinished business.

New Business
The Library Board discussed ideas for presentations from Library staff and others to be presented to the board at meetings throughout 2021.

Adjourn
There being no further business, Adja Kaba made a motion to adjourn the meeting at 6:50 p.m.; seconded by Gordy Aune, Jr. Motion passed. The next meeting of the Hennepin County Library Board will be held at 5:30 p.m., Wednesday, March 24, 2021, virtually via Microsoft Teams.

________________________________________________________________________
[Name], Secretary
Hennepin County Library funding recently received from the Friends of the Hennepin County Library

Friends of the Hennepin County Library
   Current Support - $300,000
Current Total = $300,000

Friends of the Hennepin County Library 2021 Support Summary
   Current Support - $300,000
   Prior Support - $0
   Total Support - $300,000

Prepared by Linda Merritt
Friends of the Hennepin County Library
March 16, 2021
Fee and Fine Policy

Hennepin County Library Board Policy

Purpose
This policy states the principles upon which fees and fines are established; advises the acceptable scope of library fees and fines; and describes the roles and responsibilities for establishing and administering fees and fines.

Principles
Our overarching value is access to and stewardship of library resources:

- Hennepin County Library serves the community as a whole and strives to make its limited collection, technology, and services freely accessible to all. We are committed to reducing economic barriers to library access and use.

- Patrons are responsible for the materials and technology they borrow. When materials or technology are returned late or are lost, they are no longer available for others.

- The library is a publicly funded institution and will establish fees and fines only after a public hearing. As of January 1, 2021, Hennepin County Library is a “fine free” library. This means that no fines are assessed for overdue library materials, and all outstanding overdue fines on patrons’ accounts have been forgiven and removed from the accounts.

Scope and Application
Fines for overdue material are charged as an incentive for patrons to return materials on time. Patrons are responsible for the library materials and technology checked out on their cards and are expected to return borrowed items and materials in a timely manner. All patrons are subject to overdue fines. A fee will be charged to a patron’s account for items not returned within 40 days of their due date. If the patron returns the overdue item within one year of the due date, the fee will be waived and removed from the patron’s account. If the fee total on a patron’s account exceeds $10, then limitations may be placed on the account as set forth on the library’s fee page. In addition, a patron who deliberately damages or steals library material or technology may have further service denied.

The Library Director may authorize some library programs or services (e.g. Outreach Services) to be exempt from overdue fees and fines. In addition, a patron who deliberately steals library material may have further service denied.

Fees may be established to help defray the costs associated with long overdue or lost material and support the provision of supplemental services (e.g. photocopying and room set-up services). Circumstances may warrant staff to waive a patron’s fees and fines. Library staff will apply fee and fine waivers fairly and equitably according to established practices. In addition, the Library Director may authorize some library programs or services (e.g. Outreach Services) to be exempt from fees.

Roles and Responsibilities
The Hennepin County Board of Commissioners bears the authority to establish library fees and fines.

The Library Board has the responsibility for establishing fee and fine policies which align with the decisions of the Hennepin County Board of Commissioner and leading library practice.

Commented [CS1]: I would suggest moving the sentence about the exception to fees after the discussion on established fees.
The Library Director, as a part of the annual budget process, briefs the Library Board regarding any proposed fee and fine changes and advances the proposed changes to the Hennepin County Board of Commissioners for approval.

The Library Services Division Manager (or designee) posts a library administrative policy that:

- Establishes practices to collect and waive library fees and fines;
- Defines expectations for the timely resolution of disputes; and
- Determines the necessary level of financial oversight and review.

Authorized fees and fines are posted here on the public homepage. Library staff collect fees and fines, resolve disputes in a timely way, and work with patrons to restore borrowing and library use privileges.

Associated Policies and Laws

- Hennepin County Library Administrative Policy. Collecting Fees and Fines for Library Materials and Technology
- Hennepin County Library Administrative Policy. Fee and Fine Schedule
- Hennepin County Library Administrative Policy. Lending Rules
- Hennepin County Library Administrative Policy. Library Materials: Staff Use
- Minnesota Statute 134.14. Public Libraries; Multicounty, Multitype Libraries. Title to Property; Free Use
- Minnesota Statute 383B.118. Hennepin County. Fees
- Minnesota Statute 609.541. Protection of Library Property

Process

This policy is reviewed by the Library Board (or a committee thereof) Director (or designee) every four years, or more frequently when suggested by the Library Director, or when required to accommodate a fee or fine change made by the Hennepin County Board of Commissioners as needed. Revisions to the policy are subject to the approval of the Library Board. Recommendations are advanced to the Library Board Program/Policy Committee who reviews, revises as necessary, endorses, and advances to the full Library Board for approval.

Policy History

Next Review Date: 2022
Last Reviewed/Revised Date: 6/35/2014
Date Adopted: [date], 2017

Commented [CS2]: Fee amounts wouldn’t be posted in this fee policy so I would note the library website or some location where fees could be viewed by the public.
Great Decisions: Brexit and the European Union  
Monday, April 5, 2021, 4:00PM – 5:30PM  
Macalester College Professor Andrew Latham will speak on the 2021 Great Decisions topic, "Brexit and the European Union," in light of the global pandemic and the dramatic fluctuation in the economic forecasts. Sponsors: Friends of the Edina, Plymouth and Washburn libraries, Edina Senior Center, Minneapolis Community Education.

The link to the live online discussion will be emailed to registrants in advance. To Register: https://hclib.bibliocommons.com/events/search/q=brexit/event/5febcb28d7e7f72f00a65389

Using Ancestry Library Edition  
Saturday, April 10, 2021, 10:00AM – 11:30AM OR  
Wednesday, April 14, 2021, 1:00PM – 2:30PM  
Learn how to use Ancestry Library Edition, a free database available at all Hennepin County Library locations. Discover how to locate and search databases and ways to collect the records you find. We'll also explore collection-, state- and ethnicity-specific research guides in Ancestry's Learning Center. Hosted by Southdale Library.

The link to the live online event will be emailed to registrants in advance. Please include your email address when registering. To Register: https://hclib.bibliocommons.com/events/search/q=ancestry

Friends of Hennepin County Library – Talk of the Stacks – Lisa Genova  
Tuesday, April 6, 2021, 7:00PM  
Lisa Genova is the New York Times bestselling author of the novels Left Neglected, Love Anthony, Inside the O'Brien’s, and Every Note Played. Her first novel, Still Alice—called “vivid, well-informed, and deeply sympathetic” by the San Francisco Chronicle—was adapted into an Oscar-winning film starring Julianne Moore, Alec Baldwin, and Kristen Stewart. Expanding on this seminal work’s powerful portrait of neurological degeneration, Genova returns with her first nonfiction book, Remember: The Science of Memory and the Art of Forgetting, releasing in March 2021. A fascinating exploration of the intricacies of how we remember, why we forget, and what we can do to protect our memories, the new book urgently reminds us that forgetting is an indelible part of being human.
Genova graduated valedictorian from Bates College with a degree in biopsychology and holds a PhD in neuroscience from Harvard University. She travels worldwide speaking about the neurological diseases that form the basis for her writings and has appeared on The Dr. Oz Show, Today, PBS NewsHour, CNN, and NPR. Her TED talk, "What You Can Do To Prevent Alzheimer's," has been viewed more than five million times. With empathic passion and dedicated zeal, Lisa Genova educates, inspires, and raises support through the art of good storytelling.

For this event, Lisa Genova will be led in conversation by the Star Tribune's Laurie Hertzel. To Register: https://www.supporthclib.org/lisa-genova
2021 Events Calendar – UPDATED 3/18/21

Friends of the Hennepin County Library proudly presents our nation’s most thought-provoking voices in our two events series: Pen Pals and Talk of the Stacks! While restrictions on gatherings remain in place, both series will take place on Zoom. For more information, visit www.supportchlib.org.

Talk of the Stacks with Imbolo Mbue
Past Event – on-demand recording available at www.supportchlib.org/imbolo-mbue through 4/10/21

Talk of the Stacks with Lisa Genova
7:00pm, April 6, 2021 (FREE Virtual Event)

Pen Pals with Susan Choi
7:30pm, May 6, 2021 (Ticketed Virtual Event)

Pen Pals with Erik Larson
7:30pm, May 24, 2021 (Ticketed Virtual Event)

Talk of the Stacks with Daniel James Brown
7:00pm, June 9, 2021 (FREE Virtual Event)

Talk of the Stacks – Fall 2021
2 additional FREE author talks to be announced

Pen Pals – Fall 2021
2 ticketed events kick off the to be announced 25th anniversary season