May 4, 2022, 5:30-7:30 p.m.
Virtual Library Board Meeting

Library Board Agenda

1. Call to order

2. Attendance of Library Board Members

3. Approval of Agenda*

4. Consent*
   A. Approval of Minutes of March 23, 2022
   B. Donations

5. Public comment

6. President’s report
   A. Announcements
   B. PLA Conference Report

7. Interim Director’s report, Dan Rogan
   A. Library, Community, and County Updates
   B. Strategic Planning update
   C. Youth Advisory Committee Update

8. Library Staff Dialogue

9. Committee Reports
   A. Nominating Committee
   B. Executive Committee
   C. FHCL
   D. Budget Committee
   E. Policy Committee
      • Commissioned Public Art (revision)
      • Donation Policy (revision)

10. 2022 – 2023 Meeting Schedule

11. Unfinished Business

12. New Business
   A. Library Board email response

13. Adjourn*

*Denotes board action item.

Library Board
Adja Kaba, President | Jane Brissett, Vice President | Tim Dolan, Secretary | Lynn Stetler | Erin Vrieze Daniels | Michael Hogan | Gordy Aune, Jr | Kimberly Urig | Briana Eicheldinger | Amal Karim | Keegan Xavi

Interim Library Director
Dan Rogan
Hennepin County Library Board Meeting

Meeting Minutes
The Hennepin County Library Board met on Wednesday March 23, 2022, virtually via Microsoft Teams.

Attendees
Present: Lynn Stetler, Gordy Aune, Jr., Kimberly Urig, Briana Eicheldinger, Michael Hogan, Erin Vrieze Daniels, Jane Brissett, Keegan Xavi

Hennepin County Staff: Dan Rogan, J.R. Genett, Patti Hetrick, Jeannette Lewis, Amy McNally

Public:

Call to Order
Vice President Jane Brissett called the Hennepin County Library Board meeting of March 23, 2022, to order at 5:30 p.m. and welcomed all in attendance.

Approval of Agenda – Vice President Jane Brissett added to the agenda a welcome to Interim Library Director Dan Rogan to the Presidents report. Lynn Stetler added to the agenda a discussion about in-person Library Board Meetings to Unfinished Business.
Motion: Gordy Aune Jr.
Seconded: Erin Vrieze Daniels
Motion passed.

Approval of Consent Items – Approval of the revised minutes of December 1, 2021, Approval of minutes of January 26, 2022, and Acceptance of Donations
Motion: Lynn Stetler
Seconded: Gordy Aune Jr.
Motion passed.

Public Comment
The Library Board listened to one public comment about the use of meeting rooms by local Friends group, as well as a suggestion for hiring the new Library Director.

President’s Report
Vice President Jane Brissett gave the President’s Report in President Adja Kaba absence Brissett mentioned upcoming Hennepin County Library Events, thanked leaving Board members for their service, and welcomed newly appointed board members.

Library Board
Adja Kaba, President | Jane Brissett, Vice President | Tim Dolan, Secretary | Lynn Stetler | Erin Vrieze Daniels | Michael Hogan | Gordy Aune, Jr. | Kimberly Urig | Briana Eicheldinger | Amal Karim | Keegan Xavi

Interim Library Director
Dan Rogan
Vice President Jane Brissett recommended for Lynn Stetler to replace Jonathan Gaw and Samuel Neisen to serve on the Budget and Long-term Planning Committee. Brissett recommended Erin Vrieze Daniels to replace Jonathan Gaw and LaBelle Nambangi to serve on the Nominating committee. Brissett recommended Keegan Xavi to serve on the Policy Committee, replacing Labelle Nambangi.  
Motion: Kimberly Urig  
Seconded: Gordy Aune, Jr.  
Motion passed.

Welcomed Dan Rogan as interim Library Director and extended thanks to Chad Helton for his service to the Hennepin County Libraries.

Director’s Report
Interim Director Dan Rogan introduced himself and spoke to the Library Board on Library, Community, and County Updates.

Library Staff Dialogue
Deputy Director J.R. Genett introduced the Data Strategy Team library staff, Shannon Adkins and Phil Feilmeyer to talk about the fine free initiative.

Committee Reports
The next Executive Committee meeting is April 20, 2022, no other new updates.

The Friends of Hennepin County Library (FHCL) Committee reported on upcoming author programs and other events. The Friends board have partnered with Chrysalis Consulting Collaborative for an evaluation of diversity, equity, and inclusion. The FHCL budget was approved by the board.

The Budget and Long-term Planning Committee had a meeting on February 15th and welcomed new members. The committee is working with the library to get updates and a timeline for the Budget.

The Policy Committee revised and brought to the board the Commissioned Public Art Policy and the Donations Policy.  
Commissioned Public Art Policy  
Motion: Gordy Aune Jr.  
Seconded: Erin Vrieze Daniels  
Amendment to the motion to table the discussion to next meeting.  
Motion: Lynn Stetler  
Seconded: Erin Vrieze Daniels.  
Motion to amend passed.
Unfinished Business
Lynn Stetler asked for an update on when Library Board meetings will return to in-person meetings.

New Business
Erin Vrieze Daniels motioned to evaluate the email response process at the next executive meeting, with the intention to bring a plan to the next board meeting.
Seconded: Lynn Stetler
Motion passed.

Adjourn
There being no further business, Gordy Aune, Jr. made a motion to adjourn the meeting at 7:07 p.m.; seconded by Erin Vrieze Daniels. Motion passed. The next meeting of the Hennepin County Library Board will be held at 5:30 p.m., Wednesday May 4, 2022, virtually via Microsoft Teams.

Tim Dolan Secretary
Hennepin County Library funding recently received from the Friends of the Hennepin County Library

Friends of the Hennepin County Library
Current Support - $300,000

Current Total = $300,000

Friends of the Hennepin County Library 2022 Support Summary
Current Support - $300,000
Prior Support - $500,000
Total 2022 Support - $800,000

Prepared by Linda Merritt
Friends of the Hennepin County Library
April 21, 2022
Library Updates

Capital Projects and Operations
Capital projects will be driven by the library’s strategic planning.
The strategic planning process will begin this year.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects on hold:
Southdale
Westonka
Sumner
East Lake
Linden Hills
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library’s strategic planning.
Capital projects will be driven by the library's strategic planning.
Library preservation projects have continued.
Preservation work includes:
- New roofing
- New parking lots
- HVAC and lighting improvement
- Exterior repairs
Some preservation projects were completed without closing libraries.
Augsburg Park
Champlin
Ridgedale
Westonka
Some preservation projects required short closures to be completed.
Capital projects will be driven by the library’s strategic planning.
In 2022, short closures are expected for roof replacement at:

- Linden Hills
- St. Louis Park
Collaboration with library’s Community Engagement Team to start One Percent for Art projects
Grand opening events have been delayed due to COVID-19.
Building project updates:
hclib.org/about/building-projects
Space management
Furniture evaluations
Collection layouts
Storage issues
...and more.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Supporting Hennepin County’s COVID-19 Response
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Responding to resuming services and expanding locations
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library’s strategic planning.
Capital projects will be driven by the library's strategic planning.
Capital projects will be driven by the library's strategic planning.

Hennepin County
Capital projects will be driven by the library's strategic planning.
A cross-divisional team was created to solve temporary storage and shelving issues.
Capital projects will be driven by the library's strategic planning.
New emergency management position coming in 2022.
Ann Woodson-Hicks
Ann.Woodson-Hicks@hennepin.us
Capital Projects and Operations
Commissioned Public Art

Hennepin County Library Board Policy

Purpose

The purpose of this policy is to express the role commissioned public art plays in libraries and to provide guidance and direction for the selection of commissioned public art. One percent of construction costs of library building projects of more than $1 million is set aside for commissioned artwork. The Board understands this policy will not anticipate the creative scope of possibilities for public art projects. It is the intent, therefore, of this policy to provide a broad framework for decision making that does not unduly limit creative potential.

Definitions

For the purpose of this policy, public art is defined as an original work of commissioned art that is accessible to the public. It is designed for a specific library, reflects the local community, and is intended to support the library as a gathering place where all residents come to learn, grow, and spend time together.

Principles

- The State of Minnesota, Hennepin County, and the Hennepin County Library Board recognize that the presence of public art contributes to the life and vitality of our community.
- Public art in library buildings contributes to the library's mission to nourish minds, transform lives, and build community together. It helps to create a community identity and a place of contemplation and curiosity.
- Public art enhances the library experience; it creates positive public environments; reflects our legacy, and expresses our diversity.
- Engaged participation by members of the community strengthens the art selection process and builds community excitement.

Scope

This policy applies to the acquisition of all public art that is commissioned for the Hennepin County Library. Commissioned public art may be acquired in one of two ways:

1. through Hennepin County’s “one percent for art” program in which library capital building projects of $1 million or more have 1% of the project costs (defined herein as encompassing construction costs, architectural fees, and contingency) dedicated to the selection, purchase, and installation of works of public art.

   2. Public art proposals submitted to Hennepin County Library by the Friends of the Hennepin County Library.

Art Selection Committees
The Library Director, the Hennepin County Library Board President, and the Executive Director of the Friends of the Hennepin County Library will coordinate the formation of an Art Selection Committee for each capital building project. The Art Selection Committee will include members of the community and reflect its diversity.

Additional Art Selection Committees may be established by the Library Director in response to proposals from the Friends of the Hennepin County Library to commission public art for libraries. The Library Board President will appoint a Library Board member to each the One Percent For Art Selection Committee. Appointees will be active participants in the commissioned art selection process and report progress to the full Library Board.

**Selection Considerations**

The following considerations will be used by the One Percent For Art Selection Committees to guide the evaluation and selection of commissioned art proposals. The extent to which the public art:

- Celebrates, explores and includes the diverse histories and cultures of the community
- Has broad and timeless appeal
- Represents artistic excellence and innovation
- Is designed for a publicly visible and accessible area
- Is safe, durable and able to withstand theft, vandalism and exposure to the environment
- Requires low maintenance

**Roles and Responsibilities**

- The Library Director (or designee) will maintain an administrative policy which details the composition, responsibilities, and authority of Art Selection Committee, and which defines the subsequent staff responsibilities for acquiring and maintaining the selected art.
- The Art Selection Committees will uphold the Principles and Selection Considerations outlined in this policy.
- Hennepin County directs the art installation by the artist.
- The Library Board will take formal action to acknowledge and receive the commissioned art, once it is installed.

**Associated Resolutions and Laws**

- Hennepin County Board Resolution No. 01-04-212
- Hennepin County Library Board. Donation Policy.
- Library Administration. One Percent for Art Policy.
- Minnesota State Statute: 16B.35 ART IN STATE BUILDINGS

**Process**

This policy is reviewed by the Library Director (or designee) every four years, or more frequently as needed. Recommendations are forwarded to a Library Board committee. The committee reviews and revises as necessary, endorses and advances to the full Library Board for approval.
Policy History

Next Review Date: 2022/2026
Date Approved: 2018/2022
Donation Policy

Hennepin County Library Board Policy

Purpose

Hennepin County Library welcomes and encourages donations. The purpose of this policy is to provide guidance to those who wish to support the Hennepin County Library through a financial or other donation. It describes the scope of donations received and defines the roles and responsibilities for accepting donations made to the Hennepin County Library.

Principles

• Donations are welcomed and valued expressions of individual support for Hennepin County Library and its mission to nourish minds, transform lives, and build community together.
• Donations enhance the library’s services and programs.
• Financial donations enrich Hennepin County Library but do not replace public tax support.
• Planned gifts contribute to the legacy and sustain the mission of Hennepin County Library.

Roles and Responsibilities

The Hennepin County Board of Commissioners has delegated to the Library Board the authority and responsibility to accept donations to the Hennepin County Library on behalf of Hennepin County. The Library Board will acknowledge significant donations with an additional expression of appreciation to the donor.

The Library does not provide appraisals of gifts or potential gifts. All donated materials are outright gifts to the Library.

Scope and Disposition of Donations Received

• Library supporters are encouraged to make financial donations to the Friends of the Hennepin County Library, or to the individual Friends of the Library groups.
• The Library Board encourages library supporters to consider the planned giving opportunities administered by the Friends of the Hennepin County Library.
• The Library may accept donated materials. The Library Board’s Collection Development and Management Policy is the basis for staff decisions about adding materials to the collection. Materials not suitable for the collection may be given to individual Friends of the Library groups for resale.
• The decision to accept the donation of a major special collection is made by the Library Board upon recommendation of the Library Director. Donated collections become the property of Hennepin County Library, which has the authority on retention, location and disposition.

Works of art may be donated to the Hennepin County Library. The considerations and criteria defined in the Commissioned Public Art Policy will be applied to individual works of art that may be
The decision to accept and utilize donated art in libraries is made by the Library Board upon recommendation of the Library Director. Donated art becomes the property of Hennepin County Library, which has the authority on retention, location, and disposition. A good faith effort will be made to keep donated art in the library intended by the donor. The Hennepin County Library is unable to accept donated works of art. Exceptions can be suggested by the Library Director who will bring for approval to the Library Board.

**Associated Policies and County Board Resolutions**

- Hennepin County Board Resolution No. 81-2-108R
- Hennepin County Board Resolution No. 96-11-695
- Hennepin County Library Board. [Collection Development and Management Policy](#)
- Hennepin County Library Board. [Commissioned Public Art Policy](#)

**Process**

This policy is reviewed by the Library Director (or designee) every four years, or more frequently as needed. Recommendations are forwarded to a Library Board committee. The committee reviews and revises as necessary, endorses and advances to the full Library Board for approval.

**Policy History**

Next Review Date: 2022
Date Approved: 2018
## Library Board Schedule

### 2022

#### Library Board Meetings

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 26, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>March 23, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>Annual Meeting</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>May 4, 2022</td>
<td></td>
<td>Virtual</td>
</tr>
<tr>
<td>June 22, 2022</td>
<td>5:30 – 7:30</td>
<td>Brookdale Library, ABC Meeting Room</td>
</tr>
<tr>
<td>September 21, 2022</td>
<td>5:30 – 7:30</td>
<td>Walker Library, Bde Maka Ska Meeting Room</td>
</tr>
<tr>
<td>December 7, 2022*</td>
<td>5:30 – 7:30</td>
<td>Eden Prairie Library, Meeting Room</td>
</tr>
</tbody>
</table>

#### Executive Committee Meetings

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 12, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>Mar 9, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>April 20, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>June 1, 2022</td>
<td>5:30 – 7:30</td>
<td>Virtual</td>
</tr>
<tr>
<td>Aug 10, 2022</td>
<td>5:30 – 7:30</td>
<td>Maple Grove Library, Meeting Room</td>
</tr>
<tr>
<td>Oct 19, 2022</td>
<td>5:30 – 7:30</td>
<td>Northeast Library, Meeting Room</td>
</tr>
</tbody>
</table>

*Meeting in week three of November due to Thanksgiving holiday.

4/26/2022
Library Board Schedule

2023

Library Board Meetings

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 25, 2023</td>
<td>5:30 – 7:30</td>
<td>Minneapolis Central Library, Doty Board Room</td>
</tr>
<tr>
<td>March 22, 2023</td>
<td>5:30 – 7:30</td>
<td>Ridgedale Library, Robert H. Rohlf Meeting Room</td>
</tr>
<tr>
<td>Annual Meeting</td>
<td>5:30 – 7:30</td>
<td>Walker Library, Bde Maka Ska Meeting Room</td>
</tr>
<tr>
<td>May 3, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 21, 2023</td>
<td>5:30 – 7:30</td>
<td>Brookdale Library, ABC Meeting Room</td>
</tr>
<tr>
<td>September 20, 2023,</td>
<td>5:30 – 7:30</td>
<td>Minneapolis Central Library, Doty Board Room</td>
</tr>
<tr>
<td>November 15, 2023*</td>
<td>5:30 – 7:30</td>
<td>Golden Valley Library, Meeting Room</td>
</tr>
</tbody>
</table>

Executive Committee Meetings

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 11, 2023</td>
<td>5:30 – 7:30</td>
<td>Augsburg Park Library, Meeting Room</td>
</tr>
<tr>
<td>March 8, 2023</td>
<td>5:30 – 7:30</td>
<td>Brooklyn Park Library, Mississippi Room</td>
</tr>
<tr>
<td>April 19, 2023</td>
<td>5:30 – 7:30</td>
<td>Northeast Library, Meeting Room</td>
</tr>
<tr>
<td>June 7, 2023</td>
<td>5:30 – 7:30</td>
<td>Hosmer Library, L02 Meeting room</td>
</tr>
<tr>
<td>Aug 9, 2023</td>
<td>5:30 – 7:30</td>
<td>Rockford Road Library, Meeting Room</td>
</tr>
<tr>
<td>Oct 18, 2023</td>
<td>5:30 – 7:30</td>
<td>Plymouth Library, Meeting Room</td>
</tr>
</tbody>
</table>

*Meeting in week three of November due to Thanksgiving holiday.
Mary Ann Key Book Club: A Community Discussion of “An Indigenous Peoples’ History of the United States for Young People”

Thursday, May 12, 7-8:30 p.m.
Register for this live online event

Join columnist Myron Medcalf and moderator Ramona Kitto Stately in an online conversation with Native American community leaders Sharon Day, Marlena Myles, Dr. Katie Phillips and Pearl Walker-Swaney. Panelists will discuss An Indigenous Peoples’ History of the United States for Young People.

Vinyl Revival: Album Encounters - Kraftwerk

Thursday, May 19, 7-8:30 p.m.
Register for this online event

Join Vinyl Revival for a discussion of Kraftwerk’s pioneering career in electronic music. Listen to songs spun from their most innovative albums including Autobahn, Trans-Europe Express, and The Man-Machine; learn how their experimental “robot pop” style combined pop melodies, repetitive rhythms, and matching suits; and discuss how these 2021 Rock & Roll Hall of Fame inductees influenced modern music genres from post-punk to ambient to techno.

Vinyl Revival is a series of artist residencies, performances, workshops and listening opportunities.

Funded by Minnesota’s Arts and Cultural Heritage Fund.

Our Stories, Ourselves: Conversations With Community – Home and Exile

Sunday, May 22, 2-3:30 p.m.
Register for this live online event

Immigrants and refugees often come to the United States because they were traumatized in their homeland, and many end up in Minnesota. Sometimes they were uprooted overnight and find themselves in a land that is strange to them. How do they make new lives for themselves in this new land? Though they are able to make homes out of necessity, do they ever really find home?

Carolyn Holbrook will engage with Somali author Ayaan Adan, Uruguayan author Tessa Bridal, genderqueer Afghani writer and professor of Global Studies Ahmad Qais Munhazim, and Hmong community leader Terri Thao in a discussion on what home and exile mean to them.

Funded by Minnesota’s Arts and Cultural Heritage Fund.